

# COMMERCIAL TENANT APPLICATION

(Please print)

Date: \_\_\_\_\_

Applicant or Leasing Entity (Name of individual, partnership, or corporation):

Corporation: Articles of Incorporation must be provided and 2 years' Annual Report and corporate tax return.

Partnership: Partnership Agreement must be provided plus individual partners' current personal financial statement and 2 years' personal tax returns.

Individual: Personal balance sheet and 2 years' personal tax returns must be provided. Must include Drivers' license number.

CURRENT CORPORATE HEADQUARTERS/ HOME ADDRESS (For partnership/individuals)

(Do not use P.O. Box)

CORPORATE PHONE # \_\_\_\_\_

HOME PHONE # \_\_\_\_\_

(For partnerships/Individuals)

STATE OF  
INCORPORATION \_\_\_\_\_

STATE OF PARTNERSHIP  
FORMATION \_\_\_\_\_

DBA \_\_\_\_\_

LOCAL PHONE # \_\_\_\_\_

FULL DESCRIPTION OF INTENDED USE \_\_\_\_\_

CURRENT BUSINESS LANDLORD

Name \_\_\_\_\_

YEARS AT THIS LOCATION \_\_\_\_\_

Phone # \_\_\_\_\_

NUMBER OF EMPLOYEES \_\_\_\_\_

PRESENT BUSINESS ADDRESS \_\_\_\_\_

NUMBER OF PARKING  
SPACES NEEDED \_\_\_\_\_

\_\_\_\_\_

ANY OVERNIGHT PARKING? \_\_\_\_\_

BANK  
REFERENCE \_\_\_\_\_

ACCOUNT # \_\_\_\_\_

CONTACT  
NAME \_\_\_\_\_

PHONE # \_\_\_\_\_

PLEASE LIST ANY AND ALL HAZARDOUS SUBSTANCES THAT WILL BE ON THE PREMISES AND THE APPROXIMATE AMOUNTS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMMERCIAL TENANT APPLICATION (CONT'D)

☐ CORPORATE  
(Please check one)

☐ GENERAL PARTNER(S)

☐ INDIVIDUAL(S) SIGNING THE LEASE

(1)

First / M.I. / Last Name \_\_\_\_\_

Title \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_

Married \_\_\_\_\_ Single \_\_\_\_\_

Driver License # \_\_\_\_\_ State \_\_\_\_\_

NAME OF SPOUSE

First / M.I. / Last Name \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_

CURRENT LANDLORD/MORTGAGE COMPANY

Name \_\_\_\_\_

Phone # \_\_\_\_\_

CURRENT RESIDENCE ADDRESS

\_\_\_\_\_

\_\_\_\_\_

HOME PHONE \_\_\_\_\_

YEARS AT THIS LOCATION \_\_\_\_\_

(2)

First / M.I. / Last Name \_\_\_\_\_

Title \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_

Married \_\_\_\_\_ Single \_\_\_\_\_

Driver License # \_\_\_\_\_ State \_\_\_\_\_

NAME OF SPOUSE

First / M.I. / Last Name \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_

CURRENT LANDLORD/MORTGAGE COMPANY

Name \_\_\_\_\_

Phone # \_\_\_\_\_

CURRENT RESIDENCE ADDRESS

\_\_\_\_\_

\_\_\_\_\_

HOME PHONE \_\_\_\_\_

YEARS AT THIS LOCATION \_\_\_\_\_

TRADE REFERENCES

\_\_\_\_\_

Applicant, Principal(s), General Partners(s) and Individual(s) represent that all of the above statements are true and correct and hereby authorizes verification of the above trade references including, but no limited to, the obtaining of a credit report, Dun & Bradstreet Financial/credit information and furnish additional credit references upon request. Applicant consents to allow owner/agent to disclose tenancy information to previous or subsequent owners/agents. The undersigned hereby waives any privacy of credit information rights or regulations. Electronic Signature is legally binding.

(1) SIGNATURE

(2) SIGNATURE

By \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_